



Dear Parents/Carers

AFTER SCHOOL ACTIVITIES PROGRAMME AUTUMN 2021

Welcome to the Autumn Term after school activities programme.

We are intending to continue with staggered start and finish times in September as this has been very beneficial in easing the congestion in the car park. We will be in touch regarding the start and finish time of your child's year group.

Most activities are self-explanatory, but if you require further information visit the school website (parents tab) for a brief description of each activity.

How to register for after school activities

Danesfield after school activities

To register your child's request for an after school activity provided by school, please send one e-mail per child, per activity, including child's name, class, activity, day of the week to asc@danefieldschool.co.uk

External after school activities

To register your child's request for an activity organised by an external provider, please contact the organiser direct. You will find contact information on the schedule.

Closing date for Danesfield requests is **Friday 2nd July 2021**

All places will be allocated on a first come first served basis.

Confirmation of places, payment + medical forms

Danesfield activity

By the end of term, you will receive an e-mail from school confirming your child's place at an activity and requesting payment by ParentPay. Contact and medical information for your child will be available to the activity leader from the records we hold. If any of this information has changed, please advise the office as soon as possible.

External activity

Payment is made direct to the provider at the time of booking. You will be contacted directly by the provider confirming your child's place at their activity. They will also require you to complete a medical form which you should return direct to them.

If you have any questions or require any further information, please contact me in the school office or by e-mail. My usual hours of work are Monday/Wednesday/Thursday 9.30 am – 2.30 pm.

Kind Regards

Amanda West

Lettings & After School Co-ordinator

asc@danefieldschool.co.uk