



# Danesfield School

Headteacher: Mrs S Morgan

## **NOTIFICATION OF CHILD LEAVING**

Please complete this form and return it to the school office as soon as you know the date on which your child will be leaving this school.

It would be helpful if you are able to give the name and address of their new school for our records.

On the day that your child leaves Danesfield, they will be given a package containing their school records which you should give to their new school. We also forward data electronically once they have started the new school.

Child's Name: ..... Class: .....

Date of Leaving Danesfield School: .....

Name and address of New School: .....

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New home address: .....

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Signed: ..... Parent/Guardian

Date: .....